



SUMMER STUDENT PROGRAMMING ASSISTANT

Application deadline is May 14th, 2021 at 8:00pm.

Organizational Information & Mission:

The Youth Project is a youth driven, non-profit charitable organization dedicated to supporting 2SLGBTQIA+ (*Two Spirit, Lesbian, gay, Bisexual, Transgender, Queer and/or Questioning, Intersex, Asexual* +) youth in the province. The Youth Project's mission is to make Nova Scotia a safer, healthier, and happier place for 2SLGBTQIA+ youth through support, education, resource expansion and community engagement. The Youth Project is a multi-service organization hosting an education team, programming team, and support services worker with an aim to further the inclusion and wellness of 2SLGBTQIA+ under the age of 25, foster 2SLGBTQIA+ knowledge exchange and training, increase access to public services, and provide social and cultural programs/services/celebrations for 2SLGBTQIA+ youth and their communities.

In our hiring process, the Youth Project is committed to actively prioritizing applications from communities that are often vastly underrepresented within 2SLGBTQIA+ spaces and who have also been systemically underrepresented in the Youth Project's history. We aim to recognize and disrupt systemic forms of oppression, which include but are not limited to: racism, anti-Black racism, anti-Indigenous racism, ableism, heterosexism, cissexism/transmisogyny, tokenism, ageism, economic violence, sexism. It is our hope that through community-centric methods of accountability, repair, care-based reflection and education, we can grow into an organization fundamentally invested in relationships of mutuality, trust, and support to work within our responsibility to elevate experiences and perspectives that have been forcibly marginalized and erased.

You can find more information about the Youth Project's commitment to accessibility and anti-racism at the bottom of the application.

Information About The Position:

We are currently seeking a passionate and creative **Summer Student Programming Assistant**. Based out of our Kijipuktuk (halifax) office, the position is a **9 week contract**. **This position is 30 hours a week and is paid \$17.50/hour.**

Who We Are Looking For:

The ideal candidate will have an ever-growing understanding of anti-oppression and social justice and be able to apply this knowledge in a way that is welcoming, youth-centric, and engaging. The ideal candidate will also be passionate about working with youth, creating accessible-entry points to learning, building engaging and safer community spaces, and celebrating 2SLGBTQIA+ youth brilliance.

Duties:

- Assisting Programming Staff in event design, programming logistics, and co-facilitation support of core programs.
- Assisting Programming Staff in event design, programming logistics, and co-facilitation support of summer specific events such as Pride Week, Camp Seahorse and/or Camp Coyote.
- Assisting with Youth Project social media to help promote Youth Project programs/resources offered.
- Co-creating engaging and educational resources, book lists, media lists specific to 2SLGBTQIA+ youth and bolstering support for 2SLGBTQIA+ youth.
- General administrative office tasks such as answering the phone, light office maintenance, and materials shoppings (health guidelines permitting).
- Maintaining Youth Project's Gender Affirming Garments Program.
- Working along with other staff to create a safer, welcoming and affirming environment for 2SLGBTQIA+ youth and assisting with the Youth Project project of strategic planning/revisioning.
- As part of a small team environment, there will be opportunities and expectations to actively participate in many Youth Project activities working directly with youth, such as our summer camps, youth board retreat, pride activities and others.
- Other duties may be assigned.

Job Requirements:

- Is between 15 and 30 years of age and is legally entitled to work according to the relevant provincial / territorial legislation, according to Canada Summer Jobs must either be a "Canadian Citizen, permanent resident, or person on whom refugee protection has been conferred under the Immigration and Refugee

Protection Act”. The applicant **does not** need to be attending post-secondary or enrolled in post-secondary.

- A working understanding of anti-racism and how homophobia, transphobia, heterosexism, racism, sexism, ageism, ableism, classism and other forms of oppression work to inform experience and affect the lives of young people.
- Experience in and comfort with working with youth, and/or children, and/or experience working with community organisations, and/or experience working as a facilitator/educator.
- In-depth knowledge of sexual orientation and gender identity and the role they play in the lives of young people.
- Experience in collaborative working spaces and the ability to work as part of a larger team of educators, as well as occasional individual work.
- Must be willing to work flexible hours (including some evenings and weekends).
- Must value and utilize youth-centric and participant-centered learning.
- Strong communication skills.

Assets:

- Knowledge of Nova Scotia’s education system.
- Knowledge of an additional language other than English.
- A valid driver's license and/or access to a reliable vehicle.

How to Apply:

We ask that in your application, you submit a resume and/or short explanation of your relevant work experience and include a cover letter or a creative cover letter. A creative cover letter can take the form of video, art piece, audio recording, slide presentation.

We welcome and encourage applicants to self-identify in their cover letter. Please send your application file to the attention of Carmel Farahbakhsh, Executive Director at jobs@youthproject.ns.ca

Audio or video responses: We want to make sure that you can submit an application in a way that is as low-barrier and accessible as possible. If you prefer to submit an application by recording an audio or video file, please send it with a short description of what the files contain. We will accept MP3, MP4, MP4a, MOV, and/or google drive links for audio or video formats. If you can not submit that format, please send Carmel an email at: jobs@youthproject.ns.ca. Max upload size is 1GB.

Application deadline is May 14th, 2021 at 8:00pm. Tentative interview dates are May 31st - June 4th 2021. Confidentiality is assured.

Covid Information:

All of the Youth Project's programming, supports, and resources have moved to a digital platform. Currently, there is no expectation to be facilitating in-person or offering in-person events - this is subject to change as we organizationally adapt to covid-19 safety measures. Staff have the choice to either work out of office (health guidelines permitting), work distanced in the office space, or a combination of both.

Accessibility Information:

The Youth Project is currently located in an inaccessible building. The only two entrances unfortunately have multiple stairs to access the space. The washroom is located in a narrow hallway and the doorway to access the washroom is quite narrow and the washroom is not equipped with grab-bars. We are actively working to brainstorm more accessible spaces. If there is a space that you would like to work out of that is not your home and meets your accessibility needs, there is potential for this to be arranged. When we go back to in-person programming, we will be offering programs at a variety of locations that are equipped with accessible entrances and washrooms.

We utilize Google Meets for staff meetings as Google Meets offers automated Closed Captioning. We also have an automated Closed Captioning service that is compatible with our Zoom account. We also offer ASL Interpreting services at all of our public events and as an option for our regular core-programming if needed.

The office is a low-scent space.

If you have accessibility needs that are not included here, please let us know in your application so that we can work to offer them.

Commitment to Anti-Racist Work:

The Youth Project has been working to offer more resources, events, and programs that specifically prioritize, centre, and uplift members of the 2SQTBIPOC community. We are deeply invested in the work of restructuring the organization to be more anti-oppressive and anti-racist in tangible ways through policy reform, sustainable long-term planning, and further representative staff and resources. The active commitment to acknowledging the dire organizational need for this work is relatively new considering the age of the organisation, and we understand the need to build trust, repair relationships, and prioritize new partnerships.

You can read about our [two new BIPOC positions HERE](#), a [Board issued apology to 2SQTBIPOC Communities from 2019 HERE](#) as well as a [Summer 2020 Update HERE](#)

as well as look at our recent programs and resources on our [instagram HERE](#) and [website HERE](#).

If you have any additional questions, please email out Board at: board@youthproject.ns.ca

Or get in touch with our Executive Director: carmel@youthproject.ns.ca